# Individual Graduation Committee (IGC)

**Graduation Eligibility Determination/Plan**

\**Valid through September 1, 2023*

***[Insert name of school district/campus]***

Student: ***[Insert name]*** Date of Notice: ***[Insert date of notice]***

Method of notice: ☐ in-person ☐ e-mail ☐ mail

Parent/Guardian: ***[Insert name]*** Date of Meeting: ***[Insert date of meeting]***

Address: ***[Insert address]*** Location of Meeting: ***[Insert location]***

Phone:

**Purpose/Goals**

1. Eligibility requirements for participation in IGC
2. Review assessment history of failed EOCs
3. Discuss required considerations; and
4. Prescribe additional requirements for graduation
5. Committee decision

##### Membership

| **✔** | **Member** | **Name** | **Signature** | **Decision** |
| --- | --- | --- | --- | --- |
| ☐ | Principal (or designee) |  |  | ☐ Agree ☐ Disagree |
| ☐ | Dept. Chair or Lead Teacher |  |  | ☐ Agree ☐ Disagree |
| ☐ | Teacher of |  |  | ☐ Agree ☐ Disagree |
| ☐ | Teacher of |  |  | ☐ Agree ☐ Disagree |
| ☐ | Parent/Guardian |  |  | ☐ Agree ☐ Disagree |
| ☐ | Parent/Guardian |  |  | ☐ Agree ☐ Disagree |
| ☐ | Other |  |  | ☐ Agree ☐ Disagree |
|  |  |  |  | Decision Unanimous  ☐ Yes ☐ No |

**I. Eligibility requirements for participation in IGC**

☐ Student is ☐ 11th or ☐ 12th grade student as of 2014-2015 school year

☐ Student has successfully completed curriculum requirements for graduation TEC 28.025(a) or (h)

☐ Student has failed no more than two End of Course (EOC) examinations

**II. Review of Assessment Reports for EOC(s)**

*(Confidential Student Report, which includes results for each reporting category and for the assessment overall)*

| ***[STAAR/STAAR A for EOC #1]*** | **Score Code (scored, absent, other)** | **Significant improvement from the 1st administration** |
| --- | --- | --- |
| 1st Administration |  |  |
| Highest Retest Score/Date: |  | ☐ Yes ☐ No |

| ***[STAAR/STAAR A for EOC #2]*** | **Score Code (scored, absent, other)** | **Significant improvement from the 1st administration** |
| --- | --- | --- |
| 1st Administration |  |  |
| Highest Retest Score/Date: |  | ☐ Yes ☐ No |

**III. Required Committee Considerations**

*As referenced in SB 149, the following considerations should be made when determining a final decision for graduation.*

**Y**= Yes, has been considered and meets district requirements for graduation

**N**= No, has been considered and does not meet district requirements for graduation

**N/A**= Not assessed, or does not apply

| **Y** | **N** | **N/A** | **Consideration** |
| --- | --- | --- | --- |
| ☐ | ☐ | ☐ | Recommendations of the teachers in the course where an EOC test was failed |
| ☐ | ☐ | ☐ | Grades in each of the courses where an EOC test was failed |
| ☐ | ☐ | ☐ | Scores on relevant failed EOC tests (including retests) |
| ☐ | ☐ | ☐ | Student performance on additional academic requirements |
| ☐ | ☐ | ☐ | Hours of remediation attended, including college preparatory courses (Chapter 39.025(b-2) |
| ☐ | ☐ | ☐ | School attendance rate |
| ☐ | ☐ | ☐ | | TSI *college readiness benchmarks* *set by the THECB\** | Score | | --- | --- | | SAT |  | | ACT |  | | TSIA cut scores |  | |
| ☐ | ☐ | ☐ | Successful completion of dual credit course in one of the four core subject areas:  Course(s): |
| ☐ | ☐ | ☐ | Successful completion of Pre-AP, AP, or IB program course in one of the four cores subject areas  Course(s): |
| ☐ | ☐ | ☐ | An “Advanced High” composite rating on the most recent high school administration of TELPAS (if applicable) |
| ☐ | ☐ | ☐ | A score of 50 or better on a CLEP test  Course(s): |
| ☐ | ☐ | ☐ | | *Scores on ACT, SAT, or ASVAB tests\*\** | *Score* | | --- | --- | | SAT |  | | ACT |  | | ASVAB |  | |
| ☐ | ☐ | ☐ | Completion of a sequence of CTE program courses required to attain an industry-recognized credential or certificate  Certificate: |
| ☐ | ☐ | ☐ | Overall preparedness for postsecondary success |
| ☐ | ☐ | ☐ | *Any other academic information that the school board requires IGCs to consider* |

**\*** *Texas Higher Education Coordinating Board (THECB) has set acceptable scores for exemption from the TSI.*

*\*\*Scores on ACT, SAT, and ASVAB are to be considered by IGC as possible measures of success in relevant content areas for failed EOC(s).*

**IV. Graduation Plan** (See attached documentation.)

☐ Substitute assessment scores satisfying requirements for Algebra I and English II via TSI score

*(if student achieves a score of proficient for the corresponding subject on the TSI, a portfolio/project is not necessary)*

| ***TSI*** | **Score** | **Acceptable** |
| --- | --- | --- |
| Reading/Writing |  | ☐ Yes ☐ No |
| Mathematics |  | ☐ Yes ☐ No |

Requirements for EOC #1:

☐ Completion and presentation of Portfolio in EOC subject area:

☐ Completion of Required project:

Requirements for EOC #2:

☐ Completion and presentation of Portfolio in EOC subject area:

☐ Completion of Required project:

**V. Committee Decision**

**☐ This committee hereby deems that the subject of this Individual Graduation Committee (IGC)**       (student name)

**has met requirements set forth by the**       (school district), **and is therefore eligible for graduation on**       (mm/dd/yyyy).

**☐ This committee hereby deems that the subject of this Individual Graduation Committee**       (student name)

**has NOT met requirements set forth by the**       (school district), **and is therefore NOT eligible for graduation via the Individual Graduation Committee (IGC).**

**Notes:**